



MICROBIOLOGY LABORATORY
GOVERNMENT MEDICAL COLLEGE & HOSPITAL,
MIRAJ-416410

PH:0233-2232091 TO 99 EXT 238 & 239

No. GMCM /Micro/ 380 /2026

Date: - 10/06/2026

Sub: - QUOTATION FOR SUPPLY OF STATIONARY ITEMS

Sir,

The sealed quotation/rates are invited for the following items for the use of this Laboratory. You are requested to furnish your 'NET RATES' only for 'DOOR DELIVERY BASIS' (i.e. their rates should be inclusive of all taxes i.e. GST charges, packing forwarding charges and all such other incidental charges strictly. The material will be accepted only as per specification and good condition. No advance payment will be made. The goods should reach in this Laboratory within 20 days from the date of orders. The quotations/rates should be valid for a period of **ONE YEAR**.

The quotation should be sealed and addressed to the Professor & Head, Microbiology Dept. Govt Medical College, Miraj and **MUST BE SUPER SCRIBING ON THE ENVELOPE AS QUOTATION FOR SUPPLY OF STATIONARY ITEMS**. The last date of receiving the quotation is before 5.00 p.m. **02/07/2026**

The, Professor & Head, Microbiology Dept. Govt Medical College Miraj reserves the right to enhance or reduce the quantity or to decide not to purchase any quotation item or to accept any quotation in full or in part or to reject any or all items without assigning any reason whatsoever.

No	Particulars	Packing/Unit	Rate Inclusive of all taxes
1	Plastic Coated Smart Box ring file	1 dz	
2	Box Files Big	1 dz	
3	Cloth cobra files	1 dz	
4	A4 size printing paper 70 GSM	(500 pages/ Rim)	
5	White Board marker	1 No	
6	2 way tape 1 inches	1 No	
7	Pencils HB	1 Packet	
8	Stapler Kangaroo 10 no	1 No	
9	File Tags	1 No	
10	AA Cells 1 packet (10)	1 No	
11	AAA Cells 1 packet (10)	1 No	
12	Paper Binder Clips 32 mm	12 pieces/pack	
13	Paper Binder Clips small	1 Packet	
14	Zip lock bags to fit A4 size paper 4 x 6	100 No/pack	

15	Zip lock bags small size 6"x9'	100 No/pack	
16	Packing tape Brown	1 No	
17	Permanent marker water resistant(Bold)	1 packet	
18	Aluminium Foil 9 meter	1 No	
19	Gnet Envelope 11' x 5"	1 packet	
20	Stapler pins 10 no	1 packet	
21	Pen (0.6 GL Ball point)	20 pieces / pack	
22	Permanent Markers Water Proof (Thin tip)	1 packet	
23	Whitener Pen (Correction Pen)	1 No	
24	Carbon paper Blue	1 packet	
25	2 way tape 1 inches	1 No	
26	Gnet Envelope A4 size	1 packet	
27	Fevicol Squeeze bottle	1 No	
28	Cello Tape 1 inches	1 No	
29	Highlighter	1 No	
30	Fevi quick	1 No	
31	Stapler (Kangaroo HD -23 S 13)	1 No	
32	Transperant Plastic folders (A4 size)	100 No	
33	Stamp pad Ink bottle (Blue)	1 No	
34	Scissor (big size)	1 No	
35	A4 size registers	1 Dzn	
36	Folder with Note pad and pen	1 No	
37	Date stamp	1 No	
38	Stamp Pad	1 No	
39	Ball point pen (Black & Red)	1 No	

Thanking you,

Dean
Govt Medical College, Miraj

Yours faithfully,

Professor & Head
Department of Microbiology
Govt. Medical college Miraj